



Township of Selwyn Invites Applications for the Position of Operations Coordinator - Water & Wastewater

The Township is seeking an **Operations Coordinator - Water & Wastewater** to coordinate and oversee the day-to-day operations of the water and wastewater systems to meet the QMS, DWQMS and SDWA standards along with all other related government legislation and Township policies and procedures. A detailed job description is available on the Township website www.selwyntownship.ca.

The ideal candidate will have an Ontario Secondary School Diploma or equivalent and a minimum of 3 years related experience in a similar role, with experience in leading or directing the work of others. Candidates must hold a current Class 2 Water Treatment license, Class 2 Wastewater Treatment license and current Class 2 Wastewater Collection license. Candidates with a Water Meter Installers Certificate will be preferred. The individual will have a good understanding of Ministry of the Environment regulatory requirements in water distribution, water treatment, waste treatment and wastewater collection.

The individual will be expected to oversee and direct the work of others, while using effective leadership, initiative, and good judgment in carrying out the duties of the position. The person must possess excellent organizational, written, and verbal communication skills. A proven ability to provide quality customer service while providing service to the public as a representative of the municipality is required.

The present hourly wage for this position is \$35.39 to \$43.05 based on a 40 hour work week.

Qualified candidates are invited to submit their application, consisting of a resume and cover letter, to the undersigned by **12 noon, Monday May 13th, 2024**.

Kim Berry, HR Coordinator
Township of Selwyn
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In accordance with the Municipal Freedom of Information and Protection of Privacy Act, the information gathered is collected under the authority of the Municipal Act and will only be used for the purpose of candidate selection.

We are an equal opportunity employer. Accommodation for accessibility purposes is available upon request during the recruitment process.